

To enroll in one of our classes, please fax both pages of completed form to us at **1-800-878-6641**. Thank you!

TopLine Results Training Enrollment

Company: _____

Contact(s): _____

Email Address: _____

Address: _____

City/State/Zip: _____

Phone: _____

Class Date: _____

Location: Pewaukee Chicago-O'Hare Web

Important:

ACT! training classes are applicable for current version and one prior version. For training on earlier versions, please call our office at 1-800-880-1960. To determine your version, go to the ACT! *Help* menu and select About ACT!

ACT! End-User Training Classes	Hours	Price	No. of Students
<p align="center">ACT! End-User Part 1</p> <p>This course is designed for new ACT! users as well as experienced ACT! users from previous versions. Join us to learn the best approach for building relationships with your customers and prospects. You will learn about:</p> <ul style="list-style-type: none"> ◆ Working with Contact Data ◆ Detail View ◆ List View ◆ Searching ◆ Notes ◆ History ◆ Task List View ◆ Sales Opportunities ◆ Pipeline & Forecasts ◆ Activities 	3 hrs	\$275/student	
<p align="center">ACT! End-User Part 2</p> <p>For the expert ACT! user who is ready to learn more advanced features of the database. You will learn about:</p> <ul style="list-style-type: none"> ◆ Advanced Searching ◆ Excel Integration ◆ Automated Task Scheduling ◆ Mail Merges ◆ Marketing Campaigns ◆ Letter/Email Templates ◆ Reports ◆ Groups & Companies 	3 hrs	\$275/student	
Discount —We offer a \$50 discount for enrolling in full day (Part 1 & Part 2).	n/a	(\$50)	
<p>Training classes include:</p> <ul style="list-style-type: none"> ◆ Hands-on training in a classroom setting lead by one of our ACT! trainers. We provide the PC and training manual! ◆ Training via web is available for the remote user wanting to attend the class from his or her desk. TopLine Results provides the web conferencing. Speaker phone, long-distance phone call and high-speed internet access are required. ◆ Post-training support includes two incidents not to exceed a total of 30 minutes support on all topics covered in training. Valid for one week after your training date. 			

***Please note:** Dates are subject to change based on enrollment minimum.
You will be notified in case of class postponement and change of date or location.*

TopLine Results Corporation

Payment Terms: Prepaid by check, Visa or MasterCard. All orders should be directed to: **TopLine Results Corporation, 1099 Quail Court, Suite 200, Pewaukee, WI 53072.** Tel: 800-880-1960, Fax: 800-878-6641.

Professional Disclaimer: *TopLine Results Corporation agrees to perform the services in a professional manner and as otherwise set forth in this agreement. TopLine Results Corporation warrants that services provided for customer will perform as specified by this Agreement. Customer expressly agrees that neither TopLine Results Corporation nor personnel employed by TopLine Results Corporation shall be liable to the customer for any loss, liability, damage, cost or expense of customer (including lost profit or any other direct, indirect, or consequential damages) resulting from, or attributable to performance of the services.*

I acknowledge as an authorized representative that I have read and agreed to the terms of this agreement.

Amount Paid: \$ _____

Name & title of company representative: _____

Signature: _____ Date: _____

Email address (for invoice and confirmation purposes): _____

Payment Information: **(Circle One)** MC VISA Check (must be pre-paid)

Card No. _____

Cardholder _____

Expiration Date _____

Security Code: _____

(MC/Visa — 3-digit code on back of card)

Credit card billing address: _____

Cardholder's Signature: _____

Please complete and fax both pages of this enrollment form to TopLine Results Corporation at 800-878-6641
Your receipt and confirmation will be emailed to you upon receipt of this document.

Please provide name(s) and email address for those who will be attending the class(es):
